

Position: Manual Machinist
Location: Brantford/Paris
Incumbent:
Reports To: Machine Shop Supervisor

Purpose:

Set up and operate manual equipment to machine forgings to required specifications

Responsibilities:

- Set up and operate manual equipment
- Machine product to specified requirements as defined within production shop orders, drawings and sketches or as directed by the management of Patriot Forge
- Read and interpret blueprints
- Administer metrology knowledge and experience as necessary
- Operate overhead cranes and forklifts for material handling of large product
- Maintain equipment in safe and productive condition, including but not limited to, regular routine lubrication, cleaning, maintaining coolant levels
- Practice excellent general housekeeping, including but not limited to, his/her work area, chip removal, floor areas, benches, storage areas to ensure a safe work environment
- Shovel chips generated by machinery; grind parts and assist and support fellow employees in their duties, when/as required
- Maintain proper working condition of measuring instruments by regular cleaning. Store instruments in a safe location both during use and after completion of use
- Comply with company policies and procedures
- Perform additional responsibilities as required and appointed by management
- Work various shifts as required

Experience/Skills/Education:

- High skill diploma required and post-secondary machinist related education is an asset
- Experience in a manufacturing environment and a Certificate of Qualification are assets
- A good understanding of machining principles is essential
- Previous experience with the set up and operation of manual equipment is preferred
- Good knowledge of cutting tools as well as speeds and feeds an asset
- Good command of the English language both written and verbal
- Familiarity with material handling equipment (overhead cranes and forklifts) and the safe handling of large objects
- Demonstrated communication, problem solving, interpersonal and analytical skills

Health & Safety:

- Conduct all tasks in a safe manner – Think Safety First

- Ensure safety policies and procedures are followed at all times
- Promote a healthy and safe working environment

Signatures:

Employee: _____
Signature Date

Supervisor/Manager:

Name (print) Signature Date

Human Resources:

Name (print) Signature Date